



Registered Charity 1157806

The Arc Community Hub

(operated by Grange Park Centre Charity)

Volunteer Job Description - Baby & Toddler Group Setup Helper

Hours

Monday 9am-12pm **or** 9-10am and/or 11.15-12pm

Supervised by

Joanne Lipman, Charity Secretary

Purpose - To support local parents and toddlers, by helping set up and tidy away for the group.

What will this role activity offer for the volunteer?

An opportunity to meet people and be part of the community centre volunteering team. Show new parents kindness and support when some of them may be struggling. Help the team with setting up tables, chairs, toys and tidying away.

Tasks include

- Setting up tables, chairs, toys, craft areas
- Tidying away, sweeping the floor

Person specification

Reliable

Punctual and able to volunteer on a regular basis

Requirements

Because parents and carers attend with their children, no DBS is required for this role



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About The Arc Community Hub

Based on the Grange Park housing estate in South Loughborough, we are a charity-run community centre, a brand-new building funded by the Big Lottery and many donations and funds from across the country. We opened officially in December 2019 with the vision of providing improved life opportunities for the people of South Loughborough. We now have many regular groups using the building, including childcare, exercise classes, a youth club and a church group. We also have an increasing number of one-off bookings, particularly for children's birthday parties.

The idea of the building is that we can make enough money from renting out the rooms to local businesses and residents, to keep the building running and use it to serve the community. We are currently able to run a Baby & Toddler Group, youth club and coffee morning at little or no cost to the people coming along, and we hope to run many more events to benefit the community over the years to come. This is an exciting time to join us as we are still in the early stages of making this work in our community.